

SAMPLE SITE PLAN

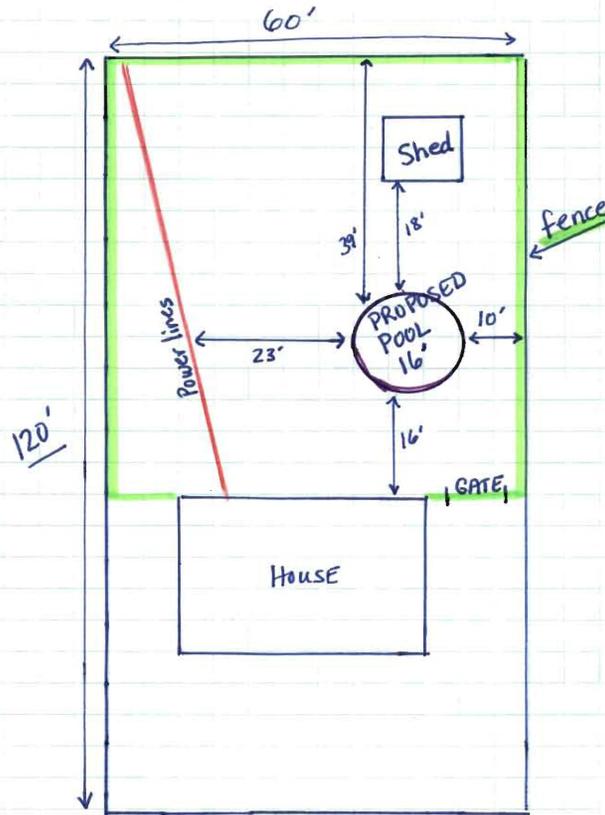
The gate and barrier must be constructed so there is no opening greater than a .5 inch within 18 inches of the release mechanism.

Electrical: All electrical installations necessary in conjunction with private swimming pools shall be installed in conformance with the National Electric Code.

No overhead lines are allowed above the pool, including power lines, cable lines, and/or phone lines. The area considered "above the pool" is the area extending 10 ft from the water edge around the perimeter of the pool, i.e. the area considered "above" a pool 20 ft in diameter pool would be 40 ft diameter area with the pool located in the center.

All equipment and lighting associated with a swimming pool must be GFCI protected. Extension cords are not allowed.

**** Maintenance:** The owner of every private swimming pool shall be responsible for maintaining the pool in a sanitary and safely functional condition and shall prevent breaks in the pool and shall keep water in the pool from overflowing onto adjacent public or private property.



Address: 123 Main Street

Scale: 1" = 20'

On your site plan drawing:

1. Show the proposed location and size of your pool
2. Based on the proposed location show:
 - distances from overhead power, cable, phone lines (minimum 10 feet)
 - distances from property lines (min. 3 ft.)
 - distance from the primary structure (house) and other structures on the property. (min. 3 feet)
4. Show dimensions of your lot (width & length)
5. Indicate the complete address.
6. Indicate the scale on your drawing.
7. Indicate the location of the fence and gate(s).
8. Indicate location of easements (if any).

City of Salina
Building Services
Division



Seasonal
Swimming
Pools



For Your Safety
For Your Child's Safety
For Everyone's Safety



City of Salina
Division of Building Services
City County Building
300 W. Ash Street, Room 201/205
Salina, KS 67401
785-309-5715, 785-309-5713-fax

Website: www.salina-ks.gov
E-mail: building.services@salina.org
BLF-120, Rev. 8-2017

A “seasonal” swimming pool is one that is designed to be set up and used for the spring/summer season and then taken down and stored during the fall/winter.

For information about the requirements for pools that are designed and intended for permanent placement, please reference handout BLF-157, available on the website at www.salina-ks.gov or in Room 201 of the City-County Building.

When is a permit required for a seasonal pool?

1. A pool permit is required for any seasonal pool capable of being used for swimming, wading or bathing having a depth of more than two (2) feet at any point.
2. Permits are also required for the electrical work associated with installing a seasonal swimming pool.

I don’t own the house/property; do I need to notify my landlord?

Yes, you need to notify your landlord (property owner) and get written permission prior to proceeding with the purchase, permit and placement of a swimming pool.

How do I apply for a permit?

1. Submit a completed application. Property owner or tenant may apply for a permit.
2. A site plan, drawn to scale, showing the location of the pool, distances from pool to property lines, the fence, location of overhead power lines, distances from pool to overhead power lines and all existing structures on the zoning lot.

How long does it take to get a permit?

Once a complete application is submitted it will be checked in; then please allow 5 days to review and determine if the permit can be approved for issuance. We will notify you when your permit is approved. **Once you pick up and pay for the permit, you can set up your pool.**

What inspections are required?

1. Pool location inspection (set pool, fill with enough water to stabilize, then call for inspection)
2. Electrical work related to the pool installation.
3. Final inspection, when all work is completed and the pool is ready to use.

How much is a permit?

The City of Salina Comprehensive Fee Schedule includes a flat fee for a seasonal swimming pool. The fee is subject to change annually; please check with Building Services for the current fee. If a pool is installed prior to obtaining a permit, then an additional fee equal to 150% of the permit fee is added to the permit fee.

What inspections are included in the permit fee?

One location inspection, one electrical inspection and one final inspection. Additional inspections are subject to additional fees payable prior to scheduling further inspections.

Do I need to get a new permit each year?

A new permit is not required as long as the same pool is set up in the same location at the same address. **If any changes, a new permit is required.**

Location of Pools

Seasonal swimming pools shall be located with a minimum three (3) foot side yard set-back. The pool may **not** be placed in the front yard. (both street frontages on a corner lot are considered front yards).

The pool may not be placed closer than three (3) feet to any other structures on the lot.

Overhead power lines, phone and cable lines may not pass over the swimming pool or within the area measured ten (10) feet out horizontally from the pool.

It is the responsibility of the owner or tenant to determine location of the property lines and confirm correct placement of the pool.

Enclosure (fencing) of seasonal pools

Private seasonal pools shall be completely enclosed by a substantially sturdy fence or wall not less than 48 inches in height. The fence or wall may be solid or shall be designed so that no portion of the fence or wall would permit the passing of a four inch sphere through the fence or wall. The fence cannot be constructed with features, which could be used for climbing over the fence or wall.

Gates must be self-closing and must have a latch or other mechanism, which shall engage automatically upon closing. The release mechanism for the gate must be located on the pool side of the gate, if the latch is less than 54” high.