

**Affidavit
Owner/Occupant
Exemption from Building Contractor Licensing Requirements**

I understand that Salina Municipal Code, Section 8-183 allows me to fulfill the role of general contractor for the purposes of obtaining a permit, purchasing materials, and performing installation of materials and/or construction of or on a single-family dwelling that I own and that I live in as my primary dwelling.

Sec. 8-183. Exemptions from building contractor licensing requirements.

The following work shall be exempt from the building contractor licensing requirements:

Owner's exemption for obtaining permits and performing work on owner's dwelling

(1) Permits obtained and work performed by an owner of a single-family dwelling being constructed or occupied as the exclusive dwelling of the owner or the portion of a single family attached dwelling being occupied as the exclusive dwelling of the owner, including the usual accessory buildings thereto, when the owner personally purchases and installs all material used in the construction, and adheres to all other portions of this chapter. This exemption shall not apply if any owner of the dwelling has any open permits issued under this exemption for a different address or has been issued a certificate of occupancy for any building permit issued under this exemption for a different address within the preceding 12 months.

(2) A property owner or property owner's designated agent who does not possess a building contractor's license may obtain a building permit; provided, that before such permit is issued, the applicant must furnish the name and license number of the licensed building contractor who will serve as the general contractor to satisfy the requirements of this Article.

As general contractor I understand that I am responsible for meeting all code requirements of the permitted work, including but not limited to completion of all permit conditions, requesting/scheduling all required inspections (*licensed sub-contractors can also schedule inspections*), and obtaining a Certificate of Occupancy, if required.

I understand that should I choose to hire a contractor to perform any or all of the work covered by the building permit I will hire a contractor who holds the appropriate City of Salina contractor's license.

- I am currently residing in the home located at _____ and it is my primary dwelling.

- I am not currently residing in the home located at _____ but will do so once the permitted work is completed (based on final inspection date and/or issuance of Certificate of Occupancy), at which time I will occupy and use as my primary dwelling. (*this option would apply to new home construction or major renovations that prevent you from living in the home*)

Printed Name (Deed Owner) _____

Signature _____ **Date** _____