



## YOUTH BASEBALL/SOFTBALL TEAM REGISTRATION CHECKLIST 2016

- **Form a Team:**
  - Age cut-off for Baseball is May 1, 2016 (NBC Cut-off)
  - Age cut-off for Softball is December 31, 2015 (ASA Cut-off)
  - Minimum Age: All participants must be **at least in 2<sup>nd</sup> grade** (No Exceptions)
- **Conduct a Parent's Organizational Meeting**
  - Receive copies of player's birth certificates. Must submit copies of NEW players to P&R
  - Players listed on your roster are not required to register individually
  - Designate a team manger to help with: uniforms, collect fees, playing time, PAYS, etc.
- **Collect Funds**
  - Parents cover cost of equipment, uniforms, league fees, tournaments, etc.
  - Optional: Find a sponsor or conduct a fundraiser(s) to help cover costs
- **Attend Mandatory Team Manager's Organizational Meeting**
  - Important information covered, questions answered, practices scheduled, etc.
  - Baseball: Tuesday, March 29, 6:30 p.m., City/Co. Building, 300 W Ash, Room 107
  - Softball: Wednesday, March 30, 6:30 p.m., City/Co. Building, 300 W Ash, Room 107
- **Submit Team Registration: Deadline, Wednesday, April 13, by 5:00 p.m.**
  - Team registration form & roster due (completely filled out)
  - Copies of birth certificates for all NEW players (returning league players not needed)
  - \$37.00/player fees due. Parents pay team manager. Then team manager pays P&R.
  - All head and assistant coaches background check forms due
- **Attend Mandatory NYSCA Coaches Clinic**
  - Every head coach must attend one of the two following certification meetings:  
**Thurs., April 14**, 6:30 p.m., Rm. 107 **OR** **Wed., May 11**, 6:30 p.m. Rm. 107
- **Designate Parent Representatives**
  - Every team must have two PAYS parent representatives listed on their roster and have them attend one of the two following meetings:  
Tuesday, May 10, 6:30 **OR** Thursday, May 12, 6:30, City/Co. Building, Rm. #107